

REQUEST FOR ADDITION OR ALTERATION TO PROPERTY

To: Board of Directors
Ridgefield Homeowners Association

From: _____ Date _____
Name _____
Street Address _____ Phone _____

Please include drawing or sketch depicting location and dimensions of the structure, alteration, landscaping, etc.

Description of Request _____

Completion Date: _____

Signature of Homeowner: _____ Date: _____

If this request is approved, it is based only on the aesthetics and types of materials used. Once approval is granted, no changes can be made without prior approval from the Board. It remains the homeowner's responsibility to obtain Structural Approval, if required by Monroe County. All structures are subject to local Building Regulations, Codes, and Restrictions of Record. All alterations of the property are the responsibility of the homeowner to maintain. Current and future homeowners must maintain the addition or alteration.

Board of Directors Review and Decision: Approved _____ Disapproved _____

Approved with the Following Stipulations: _____

Reason for Disapproval if Request is Denied _____

Board President's Signature Date

Please mail this request to the Hallmark Rentals & Management, Inc.
1205 North Walnut Street, Bloomington, IN 47404.